

Taipei National University of the Arts

Tuition and Fees Refund Application Form

Application Date: Year Month Day

Fill in by Student	Student ID Number	Name	Department /Institute
	ID number (residence permit number)	Address	□□□□□
	Contact Number	E-mail	
	Account for Refund (Remittance account number must be filled in with the student's own account)	<input type="checkbox"/> (Post Office): Branch number □□□-□□□□ Account number □□□-□□□□ <input type="checkbox"/> (Bank): _____ Bank _____ Branch Account number: _____ ※Please attach: the original receipt and a copy of the cover of the bank (or post office) passbook.	
Approved refund items by the Business Units	Check the box below to apply for a tuition and miscellaneous fee refund (calculated based on the school calendar): <input type="checkbox"/> Suspension (withdrawal) before enrollment: No tuition and fees will be charged. (New students are required to complete the registration process in Semester 1 of their enrollment.) <input type="checkbox"/> Suspension (withdrawal) within 1/3 of the semester after enrollment: 2/3 of tuition and fees (or the base amount of tuition and fees) will be refunded. <input type="checkbox"/> Suspension (withdrawal) after 1/3 of the semester but less than 2/3 of the semester: 1/3 of the tuition and fees (or the base of the tuition and fees) will be refunded. <input type="checkbox"/> Suspension (withdrawal) after 2/3 of the semester: No fee will be refunded. ※Please attach: an approved copy of the suspension (withdrawal) application form.		Office of Academic Affairs' Registration Section
	Check the box below to apply for a tuition and miscellaneous fee refund (calculated based on the school calendar): <input type="checkbox"/> Suspension (withdrawal) before enrollment: No tuition and fees will be charged. <input type="checkbox"/> Suspension (withdrawal) within 1/3 of the semester after enrollment: 2/3 of tuition and fees (or the base amount of tuition and fees) will be refunded. <input type="checkbox"/> Suspension (withdrawal) after 1/3 of the semester but less than 2/3 of the semester: 1/3 of the tuition and fees (or the base of the tuition and fees) will be refunded. <input type="checkbox"/> Suspension (withdrawal) after 2/3 of the semester: No fee will be refunded. ※Please attach: an approved copy of the suspension (withdrawal) application form.		Office of Academic Affairs' Curriculum Section
	<input type="checkbox"/> Students who have applied for a student loan will be refunded once the bank transfer is made to the school account at the end of the semester. <input type="checkbox"/> Students who have applied for a tuition and fee remission. <input type="checkbox"/> Students who have applied for financial aid program of disadvantaged students. <input type="checkbox"/> Others:		Office of Student Affairs' Student Activity Section
	<input type="checkbox"/> Check out during mid-semester. The refundable accommodation fee is NT\$_____. Bed No.: _____, Check-out date: Year Month Day 1. If there is a damage or loss of the borrowed public property when checking out of the dormitory, the responsible person will be charged based on the original price of the property. 2. The regulations for refunding the housing fee are as follows: If a student checks out of a room, the refund rate will be calculated based on the school's calendar (if it is less than one week, the refund will be calculated on a one-week basis). 3. If there is any remaining balance of the security deposit after deducting the payable amount or other payable fees, it will be refunded without interest. <input type="checkbox"/> Others:		Center for Student Housing
	<input type="checkbox"/> Overseas Chinese, Foreign and Main Chinese students: Refundable health insurance premiums NT\$_____		Office of International Affairs

<input type="checkbox"/> Students who do not take the Independent Study Program, shall be refunded the Independent Study Fee of NT\$ _____. <input type="checkbox"/> Others:		Applicant's Department/Unit

Approved Refund Amount	Total refunded amount: NT\$			
	410301-1001	Undergraduate tuition fee NT\$	410301-1002	Undergraduate miscellaneous fees NT\$
	410301-1003	Graduate credit fee NT\$	410301-1008	Graduate program base miscellaneous fee NT\$
	410301-1004	Independent study NT\$	410301-1004	Thesis supervision fee NT\$
	410301-1005	Internet and computer usage fee NT\$	210203-0003	Internship fee NT\$
	410301-1009	Professional instrument maintenance fee NT\$	210203-0003	Group health insurance premium NT\$
	420204-1001	Housing fee NT\$	210203-0002	Health insurance premium NT\$
	Other refunds:			

Office of General Affairs' Cashier Section	Accounting Office	President